Date: 28th July, 2016

**NOTICE**

**This is for the information for all SBS family members that reporting timing from Monday , that is 1st , August will be between 9.15am to 9.30am. The timings of Tavera have already been rescheduled and well informed to the staff members using it. If any staff member is late he/she will be marked half day. However the reporting time of marketing staff will remain same at 9 a.m**

**SBS Administration**